

## December 14, 2005 AACRAC MEETING MINUTES

Members present: Briony Lachinski, Amanda Toot, Loren Jones, Kent Heikens, Doug Sumerford, Carol Moran, Les Lewis, Patricia Federico

Absent without notification: Steve Hanlin

Absent with notification: Robert Stoker, Jaci Weese, Jeremy Singer, Emilie Zehr

The order of items presented in these meeting minutes is consistent with presentation at this meeting and does not necessarily correspond with the order of proposed agenda items.

1. Meeting was called to order at 12:45 a.m.
2. Discussion of last month's minutes. The minutes were presented. Discussion followed and amendments were made as follows:
  - a. #3 "Loren Jones dissented" was added.
  - b. #6 Date of movie showing was changed to November 10, 2005.After amendments were made, the minutes were approved.
3. Introduction of new member, Robert Stoker, was postponed due to absence.
4. Review of past observances: **Native American Heritage** – chairman, Steve Hanlin, was not present. Amanda Toot informed the committee that the presentation of Sacagawea went well with 16 in attendance. **Veteran's Day** – Chairman, Loren Jones, informed the committee that the movie, War Letters, had only four people in attendance at its showing.

Mr. Jones and Ms. Toot both mentioned that there were technical problems with the showing of both movies and that it might be better for us to purchase our own DVD/VHS player so that we will be able to trouble shoot the equipment better. Mr. Jones motioned that a sum of not more than \$200 be allotted to purchase a DVD/VHS player of our own. Carol Moran stated that if the IT department was having problems getting us working equipment that this is a problem that needs to be solved by the IT department and she would look into this problem. The motion to allot monies was withdrawn.

AACRAC received the movie, Two days in October. A viewing of it in the near future was discussed but it was decided that this movie will be shown in November 2006.

The speaker contact of Briony Lachinski is interested in presenting a slide show prior to Martin Luther King Day. Ms. Lachinski will solidify this contact and coordinate with Mr. Jones regarding a date for presentation.

5. Review of this month's observances: No observances are specified this month.
6. Next observance: **Martin Luther King Day** - Chairman, Doug Sumerford, Will be showing Citizen King, which chronicles the last five years of Mr. King's life. This is scheduled for showing the week of January 23<sup>rd</sup>. Mr. Sumerford will talk to Pat Turner regarding a two-day one-hour showing of

the movie during the lunch hour. Mike Marti will be contacted in Visual Services to make up fliers for the movie.

7. Assignment of 2006 observances: The May observance, Asian Pacific Month, still did not have a chairman. Loren Jones volunteered to head this month's observance activities. All other observances have already been assigned a chairman.
8. MNNRS ISU Chapter meeting: Amanda Toot attended the November meeting at ISU. There were mostly graduate students in attendance. They voiced their desire for job shadowing opportunities and to have minority scientist speakers for their meetings. MNNRS will let us know when their spring semester meetings will be held for us to continue showing our support. A series of seminars with each area of ARS giving a presentation was discussed by Ms. Toot and Ms. DeBaca, the MNNRS advisor.
9. Summer Internship Program: Amanda Toot and Carol Moran updated us that they have received a project proposal sheet for scientists to solidify their student summer plan. The SIP was discussed at the SMT meeting.
10. Finalize Survey: Discussion regarding some of the questions on the survey were discussed. Carol Moran pointed out that the original intent of the survey was to get feedback as to whether the general public knew exactly what the civil rights committee actually did. Discussion followed with Patricia Federico stating that the survey in its present form did not answer that question. The survey was tabled indefinitely.

Patricia Federico proposed that since there were no December observances, that it might be a good idea to make an informational bulletin board that had AACRAC information to display the purpose of the committee. This was agreed on by the general assembly and Ms. Federico volunteered to gather information and ideas on the items that would be included in the display.

11. Website update: Steve Hanlin was not present. Carol Moran suggested we send out an all mail email with a link to the website to make ARS employees aware of the updates to the site. Amanda Toot volunteered to do this.
12. New business:
  - a. NCAH combined services design teams have invited a member of the AACRA committee to sit in on meetings. These meetings are held once a week from January through April 4, 2006. Since only one civil rights member need be present ARS and APHIS will divide the meetings between the two committees. Patricia Federico and Amanda Toot each volunteered to attend one of the weekly team meetings.
  - b. The most recent copy of the AACRAC members list was presented for scrutiny. Changes were made and the list will be sent to Visual Services for laminating. The list will be posted on the CR bulletin boards in each area.
  - c. Letters of appreciation and thanks were sent to Sherry Maakestad of Youth and Shelter Services and Maureen McClain of Story County Community Life, for their presentations at past AACRAC meetings.
13. Meeting was adjourned at 1:57 p.m.

Plans of Action:

1. Need to form sub committees on Outreach and Mobbing.
2. Attend SMT to ask RL's to allow a committee member to update their unit about AACRAC happenings.

Minutes written by Patricia Federico, revised by Amanda Toot.